ORKNEY ISLANDS COUNCIL

General Youth Worker

Work location as per advert

At a glance:

Grade: D
Salary: As per advert
Allowances:

- Distant Islands Allowance

Job Purpose:

You will work with the Senior Youth Worker, volunteers, and partners to support young people in meeting their social, recreational, and educational needs. The role focuses on building confidence, developing relationships and skills, encouraging positive group dynamics, promoting responsible decision-making and broadening young people's perspectives.

For application support contact **hrsupport@orkney.gov.uk** or call **01856 873535 ext.2250**

Benefits and Support

34 days annual leave, increasing to 39 days over 5 years, inclusive of Public Holidays (pro-rata)	Supported to work and earn whilst achieving qualification
Local Government Pension Scheme	Maternity, Paternity and Sick Pay
Comprehensive induction process	Employee Assistance Programme

Main Duties and Responsibilities

Develop positive relationships with young people based on trust and mutual respect.
Encourage active participation by young people in the decision-making, organisation and running of the activities.
Take action together with young people, Senior Youth Worker and volunteers, to tackle issues and meet needs.
Create opportunities for young people to meet in a relaxed, secure environment.
Create an atmosphere which encourages the development of ideas.
Assist in developing a varied programme of activities which reflects the needs of young people both educational and recreational.
Contribute to the recording and evaluation of the youth club programme of activities.
Take responsibility for young people during activities in terms of their Health & Safety.
Assess the social and educational needs of young people and passing these on to the Senior Youth Worker.
Ensure the implementation of the Council's Equal Opportunities Policies and Procedures.
Attend at least 3 staff meetings per year, organised by the Senior Youth Worker, in order to plan the club programme, receive guidance of any changes in current practice and to discuss any other issues that affect the smooth running of the club.
Attend Youth Work Training Sessions including, within the first 3 months of taking up appointment, Child Protection Training and First Aid Training (minimum 5 hours basic first aid course). In subsequent years, all General Youth Workers employed by the Authority must attend a minimum of two Youth Work Training Sessions approved by their designated Community Learning Officer.

Responsibilities for All

Embody the Council Values of Accountable, Reliable, Considerate and Collaborative.	Participate in team meetings, 1 to 1s, supervision and good conversations process
Handle all information in confidence and in line with Data Protection requirements	Comply with the Council Employee Code of Conduct
Work safely to prevent risk to yourself and others	Comply with relevant professional body codes of practice/conduct

Ensure Equality, Diversity and Inclusion	Any other duties appropriate to your grade
Undertake mandatory and relevant training and development	Where required Support the Council's emergency response

Skills and Requirements

Must have

Good general standard of education, including literacy and numeracy.
Some experience and understanding of work with children and young people in an informal learning and play setting.

Requirements of the Role

Disclosure/PVG:	PVG Children	Convictions to Declare:	All
Politically Restricted Post:	No	Sponsorship:	No
Work Additional Hours:	No	Term Time Post:	No